



**PLEASE POST BEFORE  
9:00 AM – October 7, 2009**

## **NEVADA STATE BOARD OF OSTEOPATHIC MEDICINE**

### ***SPECIAL BOARD MEETING***

***OCTOBER 12, 2009***

### **\*\*\* MINUTES \*\*\***

- I. CALL TO ORDER (Discussion/Action)** Daniel Curtis, D.O., Chairman  
A roll call was made with the following present at the meeting and a quorum was declared.

**Board Members:**

Daniel Curtis, D.O., Chairman  
C. Dean Milne, D.O.  
James Anthony, D.O., J.D.  
Scott Manthei, D.O.  
Paul Kalekas, D.O.  
Rota Rosaschi, M.P.A.  
S. Paul Edwards, Esq.

**Board Staff:**

Dianna Hegeduis, Esq., Executive Director/Board Counsel  
Barbara Longo, Deputy Executive Director  
Tammy Sine

**Public:**

Don Havins, M.D., J.D.

- II. APPROVAL OF OFFICE LEASE AGREEMENT AND CONSTRUCTION CONTRACT FOR TENANT IMPROVEMENTS (Discussion/Action)** Daniel Curtis, D.O., Chairman

The purpose of the meeting is to discuss and approve the lease agreement and contract for the tenant improvements. Ms. Hegeduis discussed that the terms and conditions of the contract, including the fact that a paragraph was included that should the two medical Boards merge, we would only be responsible for one month's rent. The Lessor gave us some of our other demands including a five year lease, with the right to renew for an additional 5 years. We will be saving approximately \$1,000.00 per month. There is a construction bid for tenant improvements in the amount of \$22,035.00 with \$8,000.00 to be paid up front. We asked that they service the air conditioner before we moved in to the property, and they agreed. We are getting this

property for \$.83 a square foot including the CAMS with a 3% increase for the first five years.

There was a motion made by Dr. Milne to approve the lease, seconded by Dr. Kalekas, and approved by the Board.

There was a motion by Dr. Manthei to approve the construction bid, seconded by Dr. Kalekas, and approved by the Board.

## **II. EXECUTIVE DIRECTOR'S REPORT**

We are putting our agenda together for the 11/02/09 meeting - - returning to a monthly meeting to assure that all licensing candidates do not have to wait.

## **III. ITEMS FOR FUTURE DISCUSSION/ACTION/UPCOMING AGENDA**

Dr. Havins and Ms. Hegeduis met for creating the regulations to be presented to the legislature. Once they are approved by the legislature she will need one of the Board member's assistance for the workshop. During a future meeting, the board should nominate/appoint one member.

## **IV. PRESIDENT/CHAIRMAN Report on Board Business, Daniel Curtis, D.O.**

No comments.

## **V. PUBLIC COMMENT**

Under the public comment item, members of the public may bring matters not appearing on this item to the attention of the Board. The Board may discuss but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action.

No public comments.

A motion was made to conclude the meeting was made by Dr. Kalekas, seconded by Ms. Rosaschi, and the meeting was adjourned.

**Approved at the 11/02/09 Board meeting.**