

**INTERSTATE MEDICAL LICENSURE
COMPACT COMMISSION
November 7, 2016
Conference Call Meeting**

The November 7, 2016, conference call meeting of the Interstate Medical Licensure Compact Commission was called to order at 3:00 PM by Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with 24 of the 32 appointed commissioners present by conference phone.

Agenda:

The draft agenda had been sent to the membership as Article VI, Section 1 of the Commission Bylaws requires. However, because the Administrative Rule on Fees has not been discussed by the Commission and must be voted on to meet the public comment period timeline before the December 14, 2016 meeting of the Commission, the Chair has requested a vote to add the Administrative Rule on Fees to the agenda. The agenda was unanimously approved by voice vote with the added rule for discussion.

Minutes:

The minutes from the Commission meeting of the October 3, 2016 were presented by Secretary Shepard (WV) and moved for approval. Commissioner Knittle (WV) seconded the motion and the minutes were approved by voice vote as presented.

Report on Compact Status:

A total of 18 states have joined the IMLC, with the most recent being Pennsylvania. Newly appointed Commissioners Marx (UT) and Rosario (SD) were welcomed by the Commission Chair.

Chairperson's Report:

Chairman Thomas had nothing to report for this meeting.

Correspondence:

Chairman Thomas (MN) reported no new correspondence since the October meeting.

Committee Reports:

Executive Committee:

No report.

Budget Committee/Treasurer:

As requested by the Commission, Treasurer Zachariah (IL) presented a proposed list of fees to be considered during the implementation of the licensing process. These fees will be deferred to the discussion during the Bylaws/Rules Committee report.

Audit Committee:

Nothing to report.

Communications Committee:

The Communications Committee is not scheduled to meet until November 9, 2016. However, work continues in clearing the Commission section of the License Portability website to include only Commission-approved material. FSMB has been asked to remove all FSMB press releases and an FSMB produced video on the IMLC, as well as other FSMB-generated material. Items established by the Communications Project Team will be considered and prioritized by the Communications Committee at their November 9th meeting.

Interstate Medical Licensure Compact Commission
Meeting Minutes
November 7, 2016

Personnel Committee:

The committee nothing to report, but will begin working on developing an RFP for an Executive Director as directed by the Commission in the near future.

Technology Committee:

Chairman Bohnenblust (WY) reported on the progress of the prototype system. A webinar is being produced for the training of commissioners, member states, non-member states and other interested parties. Once completed, it will be made available on the commission website. The Chairman expressed his appreciation to the Bylaws/Rules Committee and the Budget Committee for their work in correlation with this project.

Bylaws/Rules Committee:

Two rules were presented to the Commission with recommendation to initiate rulemaking on the following:

- Chapter 2 – Information Practices: Establishes collection, dissemination and maintenance of core data sets
- Chapter 3 – Fees: Establishes a fee structure

Both rules had been submitted to Commission Members for comment, however, at the Executive Committee meeting of November 1, 2016 the Commission Treasurer and Bylaws Chair were instructed to update the Chapter 3 Rule to include specific fee information which is being presented at today’s Commission meeting for review. Motion made by Commissioner Simons (WI) and seconded by Commissioner Clark (IA) to proceed with the rulemaking process. The motion unanimously passed by voice vote.

After review of the tentative dollar amounts listed in the Chapter 3 Fees Rule, an amendment was proposed by Treasurer Zachariah (IL) and seconded by Commissioner Simons (WI) to establish the fees as follows:

- A) Application for Letter of Qualification fee of \$700.00;
 - \$300.00 to state of principal license
 - \$400.00 to IMLCC general fund
- B) \$100.00 for each subsequent Letter of Qualification;

The motion carried with one “nay” voice vote.

A second amendment was proposed by Commissioner Smith (AL) and seconded by Commissioner Zondag (WI) to include the following fee for insufficient funds:

- C) \$100.00 Service Fee for Failed Payment

The motion carried with on “nay” voice vote.

With approval of Chapter 2 and Chapter 3 Administrative Rules, the following schedule was set:

Public Hearing Via Teleconference on both rules:
November 8, 2016 at 1:00 PM EST

Rules will be published on the Commission’s designated websites and written comments will be received until close of business day on November 28, 2016. The rules will then be considered for final adoption at an IMLCC teleconference on December 14, 2016.

Reports From Supporting Organizations:

There were none.

Public Comments:

There were none.

Adjournment:

On a motion by Commissioner Martinez (MN) and seconded by Commissioner Cousineau (NV)) the meeting adjourned at 4:00 PM EST.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary